

## Privacy Policy

**Effective Date: July 14, 2024**

### 1. Introduction

Welcome to LANGLEY ENERGY EQUIPMENT AND PRODUCT SOLUTIONS INC. (“Company”, “we”, “our”, “us”). We are committed to protecting your personal information and your right to privacy. This privacy policy explains how we collect, use, disclose, and safeguard your information when you visit our website [www.langley-energy.com](http://www.langley-energy.com), use our services, or otherwise interact with us. If you have any questions or concerns about our policy, or our practices with regard to your personal information, please contact us at [info@langley-energy.com](mailto:info@langley-energy.com)

### 2. Information We Collect

We collect personal information that you voluntarily provide to us when you register on the website, express an interest in obtaining information about us or our products and services, participate in activities on the website, or otherwise contact us.

The personal information that we collect depends on the context of your interactions with us and the website, the choices you make, and the products and features you use. The personal information we collect may include the following:

- **Personal Information Provided by You:** We collect names, phone numbers, email addresses, mailing addresses, job titles, and other similar information.
- **Payment Data:** We may collect data necessary to process your payment if you make purchases, such as your payment instrument number (such as a credit card number) and the security code associated with your payment instrument.
- **Log and Usage Data:** We collect log and usage data such as IP addresses, browser types, operating systems, and access times to improve our website and services.

### 3. How We Use Your Information

We use personal information collected via our website for a variety of business purposes described below. We process your personal information for these purposes in reliance on our legitimate business interests, to enter into or perform a contract with you, with your consent, and/or for compliance with our legal obligations.

#### We use the information we collect or receive:

- **To send administrative information to you:** We may use your personal information to send you product, service, and new feature information and/or information about changes to our terms, conditions, and policies.
- **To protect our services:** We may use your information as part of our efforts to keep our website safe and secure (for example, for fraud monitoring and prevention).
- To enforce our terms, conditions, and policies for business purposes, to comply with legal and regulatory requirements, or in connection with our contract.
- **To respond to legal requests and prevent harm:** If we receive a subpoena or other legal request, we may need to inspect the data we hold to determine how to respond.
- **Fulfill and manage your orders:** We may use your information to fulfill and manage your orders, payments, returns, and exchanges made through the website.
- **Administer prize draws and competitions:** We may use your information to administer prize draws and competitions when you elect to participate in our competitions.
- **To deliver and facilitate delivery of services to the user:** We may use your information to provide you with the requested service.

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- **To respond to user inquiries/offer support to users:** We may use your information to respond to your inquiries and solve any potential issues you might have with the use of our services.

#### **4. Will Your Information Be Shared with Anyone?**

We only share information with your consent, to comply with laws, to provide you with services, to protect your rights, or to fulfill business obligations. Specifically, we may need to share your data with the following parties:

- **\*\*Service Providers:\*\*** We may share your information with third-party vendors, service providers, contractors, or agents who perform services for us or on our behalf and require access to such information to do that work.
- **\*\*Business Transfers:\*\*** We may share or transfer your information in connection with, or during negotiations of, any merger, sale of company assets, financing, or acquisition of all or a portion of our business to another company.
- **\*\*Legal Obligations:\*\*** We may disclose your information where we are legally required to do so to comply with applicable law, governmental requests, a judicial proceeding, court order, or legal process, such as in response to a court order or a subpoena (including in response to public authorities to meet national security or law enforcement requirements).

#### **5. How Long Do We Keep Your Information?**

We will only keep your personal information for as long as it is necessary for the purposes set out in this privacy policy unless a longer retention period is required or permitted by law (such as tax, accounting, or other legal requirements).

#### **6. How Do We Keep Your Information Safe?**

We aim to protect your personal information through a system of organizational and technical security measures. We have implemented appropriate technical and organizational security measures designed to protect the security of any personal information we process. However, despite our safeguards and efforts to secure your information, no electronic transmission over the Internet or information storage technology can be guaranteed to be 100% secure, so we cannot promise or guarantee that hackers, cybercriminals, or other unauthorized third parties will not be able to defeat our security and improperly collect, access, steal, or modify your information.

#### **7. Do We Collect Information from Minors?**

We do not knowingly solicit data from or market to children under 18 years of age. By using the website, you represent that you are at least 18 or that you are the parent or guardian of such a minor and consent to such minor dependent's use of the website. If we learn that personal information from users less than 18 years of age has been collected, we will deactivate the account and take reasonable measures to promptly delete such data from our records.

#### **8. Your Privacy Rights**

In some regions, you have rights that allow you greater access to and control over your personal information. These may include the right to request access to, obtain a copy of, update, or delete your personal information. To make such a request, please use the contact details provided below. We will consider and act upon any request in accordance with applicable data protection laws.

#### **9. Controls for Do-Not-Track Features**

Most web browsers and some mobile operating systems and mobile applications include a Do-Not-Track ("DNT") feature or setting you can activate to signal your privacy preference not to have data about your online browsing activities monitored and collected. No uniform technology standard for recognizing and implementing DNT signals has been finalized. As such, we do not currently respond to DNT browser signals or any other mechanism that

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automatically communicates your choice not to be tracked online. If a standard for online tracking is adopted that we must follow in the future, we will inform you about that practice in a revised version of this privacy policy.

## **10. Updates to This Policy**

We may update this privacy policy from time to time in order to reflect changes to our practices or for other operational, legal, or regulatory reasons. We will notify you of any changes by posting the new policy on our website. You are advised to review this privacy policy periodically for any changes. Changes to this privacy policy are effective when they are posted on this page.

## **11. Contact Us**

If you have questions or comments about this policy, you may contact us by email at [info@langley-energy.com](mailto:info@langley-energy.com) or by post to:

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